

CISS Information Sharing Checklist

1

Is the organisation you are sharing with a prescribed ISE (Information Sharing Entity)?



If NO

You cannot share the information under the CISS.

If YES

Proceed to Step 2

2

Is the information being requested to promote the wellbeing or safety of a child or children?



If NO

Is the information being requested to promote the wellbeing or safety of a child or children?

If YES

Proceed to Step 3

3

Is any of the information considered excluded information? (e.g. information that endangers life, prejudices inquests or police investigations)



If NO

You cannot share the information under the CISS.

If YES

Proceed to Step 4

4

Have you sought and taken into account the views of the child (if appropriate)?

Best practice is to seek and take into account the views of the child when it is safe and reasonable to do so. Consent is NOT required.



If NO

You cannot share the information under the CISS.

If YES

You **CAN** share the information under the CISS.



VACCA

VICTORIAN ABORIGINAL CHILD
AND COMMUNITY AGENCY

Connected by culture